



Clark County Building Department

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Division:	Plans Examination	Policy & Procedure	BP-PP-088
Subject:	TYPE I HOODS & FIRE SPRINKLERS – H.T.E. STRUCTURE SETUP	Effective Date:	05/01/2007
Code:	N/A	Revised Date:	

A. POLICY

Plans Examination staff is required to complete H.T.E. structure set up fields for Type I Hoods and Fire Sprinklers.

B. PROCEDURE

1. When a permit application is set up in H.T.E., Plan Submittal staff will enter “UNIS” in the Type I Hoods and Fire Sprinklers fields when applicable.
2. Plans Examination staff will verify these requirements as follows:
 - a) Type I Hoods
 - 1) All **commercial mechanical permits** require a “yes” or “no” entry in the NaviLine structure set up field to indicate whether or not the scope of work includes Type I Hoods.
 - b) Fire Sprinklers
 - 1) All **commercial building permits**, including new construction, remodels, and additions, require a “yes” or “no” entry in the NaviLine structure set up field to indicate whether or not the scope of work includes a fire sprinkler system.

Revision History:

POLICY #	TITLE	Effective Date	Revised	Reviewed
PE-PP-OPS-010	Type I Hoods & Fire Sprinklers – H.T.E. Structure Setup	May 1, 2007		
BP-PP-088	Type I Hoods & Fire Sprinklers – H.T.E. Structure Setup			August 15, 2008
BP-PP-088	Type I Hoods & Fire Sprinklers – H.T.E. Structure Setup			September 4, 2013

Approved by: Ronald L. Lynn, Director	Concurred by: Gregory J. Franklin, Assistant Director
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